



**Chisholm House**  
**Corby Town Centre**

**Sixth Form Centre Travel Plan**  
**Pre-Occupation**

August 2023

Checking Log		
Version	Date	Reason for Change
Pre-occupation	23.08.23	Initial plan

## CONTENTS

<b>Section</b>	<b>Title</b>	<b>Page</b>
<b>1</b>	<b>Introduction</b>	3
	<i>Overview</i>	3
	<i>Definition of a Travel Plan</i>	3
	<i>Introduction to the Travel Plan</i>	4
	<i>Managing the Plan</i>	4
	<i>Details of the Centre</i>	5
<b>2</b>	<b>Existing Situation</b>	5
	<i>Introduction</i>	5
	<i>Site Location</i>	5
	<i>Planning</i>	5
	<i>Existing Road Network</i>	5
	<i>Sustainable Access</i>	7
<b>3</b>	<b>Proposed new Sixth Form Centre</b>	8
	<i>Description</i>	8
	<i>Access</i>	8
	<i>Parking</i>	9
<b>4</b>	<b>Targets</b>	9
	<i>Introduction</i>	9
	<i>Proposed Targets</i>	10
<b>5</b>	<b>Measures and Incentives</b>	11
	<i>Travel Plan co-ordination</i>	11
	<i>Design</i>	12
	<i>Car Sharing</i>	12
	<i>Public Transport</i>	12
	<i>Cycling &amp; Walking</i>	13
	<i>Communication and Marketing</i>	13
	<i>Promotion of Modeshift STARS</i>	13
<b>6</b>	<b>Implementation and Monitoring</b>	14
	<i>Implementation</i>	14
	<i>Monitoring</i>	14
<b>7</b>	<b>Sustainable Travel Measures</b>	15
	<i>Overview</i>	15
	<i>Action Plan</i>	15
<b>8</b>	<b>Approvals</b>	16
<b>9</b>	<b>Appendices</b>	17
	<i>Appendix A – Corby Cycle Map</i>	
	<i>Appendix B – Corby Public Transport Plan</i>	
	<i>Appendix C – Staff and Student Travel Survey Questionnaires</i>	

# 1. Introduction

## Overview

- 1.1 In conjunction with North Northamptonshire Council, Bedford College submitted a bid to the Government's Town Fund to create a new **Sixth Form Centre** within Corby Town shopping centre by refurbishing two vacant floors in Chisholm House and including at first floor level and external breakout space. Site location is shown **Figure 1** below



**Figure 1**

- Location of Sixth Form Centre
- Tresham Campus

- 1.2 The bid was successful and Chisholm House has been re-purposed and renovated to be a carbon neutral building using the latest innovative technologies which will be open for the new student intake in September 2023
- 1.3 The development proposals will deliver a new Sixth Form Centre due to local need and over next few years will accommodate the following student and staff numbers:
- 662 Students
  - 36 FTE Staff
- 1.4 The centre has been proposed to address the wide subject options available (GCSE and A Level) for 16 to 18-year-olds and young adults from the surrounding Northamptonshire area.

## Definition of a Travel Plan

- 1.5 Department of Transport state that a travel plan is:

*“a long-term management strategy for an occupier or site that seeks to deliver sustainable transport objectives through a positive action plan and is a document that is regularly reviewed”*

- 1.6 The plan sets out ways that staff, students and visitors can reduce the number of vehicle trips to site by promoting more sustainable travel options. It is site specific and considers the needs of all in the context of the local environment and the current transport network.
- 1.7 The plan involves the development of agreed targets and outcomes which are linked to appropriate measures aimed at reducing the need to travel and encouraging more sustainable travel and reducing single occupancy car use, for trips to and from the centre.
- 1.8 The plan includes for continuous monitoring, review and refinement over time and a travel survey. Data collected annually to determine trends in travel patterns so that the plan is therefore a 'living document' that will be updated as required.
- 1.9 Once operational the plan will deliver the following:
  - A partnership approach to influence the travel behaviour of students, staff and visitors to and from the centre
  - Safe and viable alternatives to car travel to the site
  - Fewer vehicle trips and reduction in overall mileage
  - Inform students, staff and visitors of the social, environmental and economic costs of their travel choices
  - Improved accessibility for all

### **Introduction to the Travel Plan**

- 1.10 The plan sets out recommendations in terms of the aims, objectives, targets and measures in order to reduce the number of car trips generated by the new facility and increase the number of pedestrian, cycle and public transport trips.
- 1.11 A summary of the objectives is shown below:
  - Assess the centre in terms of the transport choice for student, staff and visitors. Deliveries to the facility are also to be reviewed.
  - Identify marketing, promotion and possible reward schemes to promote sustainable travel.
  - To undertake annual travel surveys to determine any shifts in the modes of transport used.
- 1.12 This plan is the **first stage** in the Travel Plan process. It will be reviewed and revisions made accordingly once the centre is open and occupied and the travel patterns of those using the centre are understood through data collected via a travel survey undertaken 3 months after the opening.

### **Managing the Plan**

- 1.13 The Bedford College Estates Office will have prime responsibility for the supervision of the plan with the Director of Estates & Facilities having overall responsibility for the management of the plan
- 1.14 The aspects of the management of the plan are outlined in **section 5**.

## Details of the Centre

- Name: Corby Sixth Form Centre
- Address: First and Second Floors, Chisholm House, Corby NN17 1PD
- Contact: Director of Estates & Facilities
- Number: 01234 291490
- Email: [dgamble@bedford.ac.uk](mailto:dgamble@bedford.ac.uk)
- Website Address: <https://www.corbysixthform.ac.uk>
- Centre Contact: Group Director of Sixth Form
- Email: [hsmith@bedford.ac.uk](mailto:hsmith@bedford.ac.uk)
- Student and Staff Information
  - Age Range (16-19) 662
  - Staff (both full and part-time roles) 36

**As this is a new enterprise the staff and student figures will be less in the first couple of years until it becomes established.**

## 2. Existing Situation

### Introduction

- 2.1 This section describes the existing site and the existing local transport network for all types of transport in order to evaluate these and the accessibility of the site for the prospective users.

### Site Location

- 2.2 The development involves the refurbishment of the 1960's two-storey Chisholm House converting a previously unoccupied space above Willow Place Shopping Centre, into a new Sixth Form Centre
- 2.3 The property is situated to the south east within the shopping centre complex – above Boots and Wilko stores and is accessed from Market Walk.
- 2.4 The scheme is within an existing building and integrates well with existing roads, paths, and surrounding developments.

### Planning

- 2.5 The project has been submitted for planning and as part of this the Council requires an initial travel plan that looks at sustainable transport objectives in relation to car journeys, use of public transport, walking and cycling in accordance with Policies 8 and 15 of the North Northamptonshire Joint Core Strategy.

### Existing Road Network

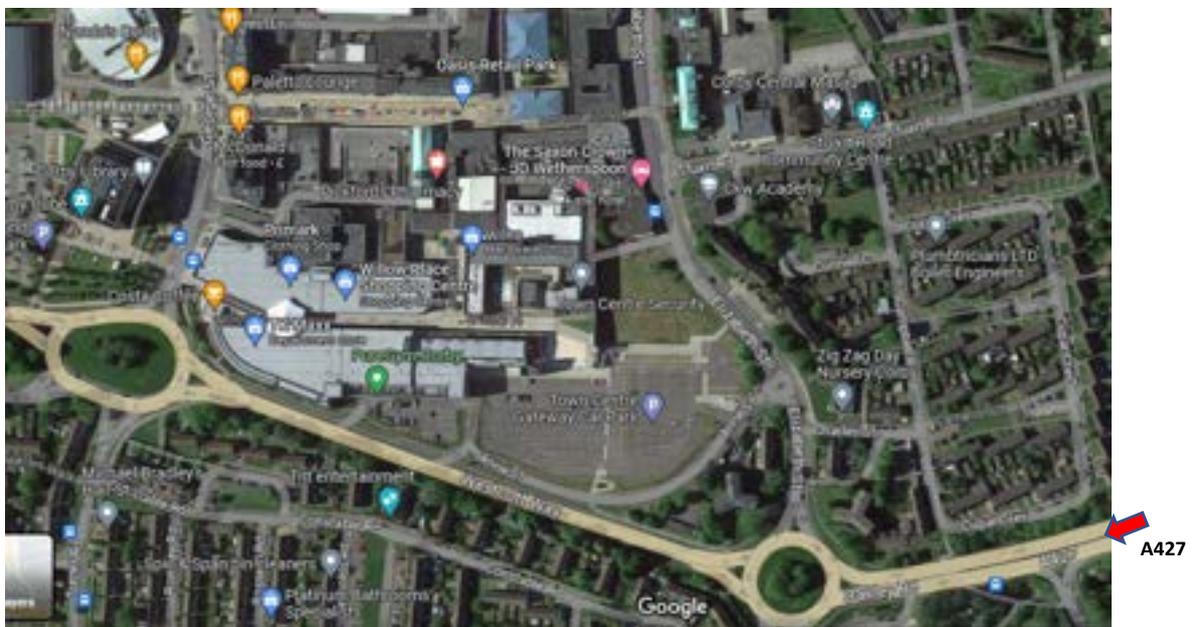
- 2.6 Corby has four main 'A' roads that directly serve the town – A43, A427, A6003 and A6116 – as illustrated in **Figure 2**.
- 2.7 The A427 (Westcott Way) passes the Shopping Centre directly on its southern boundary broadly running in a west to east direction extending to Market Harborough in the west and towards Weldon and Oundle in the east - see **Figure 3**.



**Figure 2**

2.8 To the east the A427 merges into the A43 which continues north towards Stamford.

2.9 The A43 and A6003 link to Kettering in the south while the A6003 also links with Uppingham and Oakham



**Figure 3**

## **Sustainable Access**

### **Walking**

- 2.10 The Guidelines for 'Providing for Journeys on Foot' (2000) and 'Planning for Walking' (2015) produced by the Chartered Institution of Highways and Transportation describe acceptable walking distances for pedestrians without mobility impairment. These suggest that for commuting, up to 500m is a desirable walking distance, up to 1,000m is an acceptable walking distance and 2,000m is the preferred maximum walking distance.
- 2.11 There is pedestrian access all around the centre and the roads leading up to the centre all have pathways.

### **Cycling**

- 2.12 The Department for Transport (DfT) – Local Transport Note 1/04 'Policy, Planning and Design for Walking and Cycling' states that there are limits to the distances generally considered acceptable for cycling. The average length for cycling is 4km (2.4 miles), although journeys of up to three times this distance are not uncommon for regular commuters.
- 2.13 It is widely considered that cycling has the potential to substitute for short car trips, particularly those under 5km, and form part of a longer journey by public transport.
- 2.14 In terms of the existing cycling infrastructure the centre is well serviced and the Corby Cycle Map is attached as **Appendix A**.

### **Bus Services**

- 2.15 The Guidelines for Public Transport in Developments (Chartered Institution of Highways and Transportation, 1999), states that "generally walking distances to bus stops in urban areas should be a maximum of 400m and preferably no more than 300m".
- 2.16 The Chartered Institution of Highways and Transportation (CIHT) released a major new guidance document (2018) aiming to place bus services at the heart of urban planning and transport. Good bus services should be available from the occupation of any new development, either through proximity to existing routes or through the provision of new or extended routes.
- 2.17 The nearest bus stops in relation to the new Sixth Form Centre are located adjacent to the shopping centre on George Street and Elizabeth Street.
- 2.18 The existing bus stops are served by local services:
- Service 1 – Welland Vale & Taunton Avenue (every 15 minutes)
  - Service 2 – Great Oakley, Priors Hall, Weldon Industry, Stephenson Way, Corby Estates (every 30 minutes)
  - Service 3 – Shire Lodge, Danesholme (every 12 minutes)
  - Service 4 – Corby Estates, Earlstrees Industry
  - Route 19 – Oakley Vale (hourly)
  - Route X4 – Gainsborough Road, Weldon Village, Priors Hall (every 30 minutes)
- 2.19 Public Transport plan for Corby attached as **Appendix B**.

## **Rail Services**

- 2.20 Corby railway station is operated by EMR (East Midlands Railway) and is located approximately 0.8 miles to the east of the new centre and has hourly trains to and from Kettering, Wellingborough, Bedford, Luton and St Pancras.
- 2.21 Corby can also be reached by towns in the north – Market Harborough, Leicester and Loughborough by changing at Kettering.
- 2.22 The station serves as a transport interchange for the town, with bus services leaving from the forecourt on Station Road, and is either a six minute bus ride away or a 20 minute walk.

## **Summary**

- 2.23 The new Sixth Form Centre is to serve an identified shortfall of places within the area and the location of the site within the town centre complex already has the necessary infrastructure in place to make it very accessible for all.

## **3. Proposed new Sixth Form Centre**

### **Development Description**

- 3.1 To create a new Sixth Form Centre within Corby Town Shopping Centre by refurbishing two vacant floors in Chisholm House and including at first floor level and external breakout space
- 3.2 Chisholm House is to be re-purposed and renovated to be a carbon neutral building using the latest innovative technologies.
- 3.3 The curriculum and accommodation are based around The Bedford Sixth Form which has been very successful and enable the new centre to attract 16 to 18-year-olds, young adults from the surrounding Northamptonshire area; with a comprehensive list of curriculum subjects that are to be taught.
- 3.4 The development proposals will deliver a new sixth form to accommodate the following pupil and staff numbers at its peak:
- Students, Age Range (16-19) 662
  - Staff (both full and part-time roles) 36 FTE
- 3.5 The Sixth Form is going to grow year on year from September 2023 until reaching its full capacity by September 2026; and will draw students from the town and within various large housing developments in the area e.g. Weldon Park and Priors Hall and also surrounding villages.

### **Access**

- 3.6 Access into the Sixth Form Centre is off Market Walk pedestrianised area.
- 3.7 Vehicular access to the Shopping Centre is via Anne Street via a roundabout on the A427.
- 3.8 Pedestrian and cycle access is via various access points into the shopping centre complex but mainly by the way of George Street and Elizabeth Street.

3.9 The Shopping Centre is well serviced by local bus services and there are bus stops to both George Street and Elizabeth Street. The Sixth Form will provide free public transport bus passes e.g. Corby Plus Bus for all new staff to encourage sustainable travel to the new Sixth Form Centre.

### **Parking**

3.10 As the Sixth Form Centre is located within Corby Town Shopping Centre it will not have its own carpark as such. The closest carpark is off Anne Street which can be accessed via the A427. The Shopping Centre operates a 15 minute drop off for workers and shoppers when there is no charge during this time and this will also allow for students to be dropped off safely close to the new Centre.

3.11 There are also within the Shopping Centre carpark 26 designated accessible parking spaces and the Shopping Centre has been granted The Safer Parking Award by Park Mark 2022/2023.

3.12 The Sixth Form Centre will have a dedicated secure cycle parking area for 32, which is to be housed within a redundant shop unit of Market Walk. The Shopping Centre has three further locations where cycles can also be left:

- Adjacent to the exit of Anne Street/Elizabeth Street car park
- George Street/Corporation Street between McDonalds and Paletto Lounge
- George Street/Willow place adjacent to Costa Coffee

3.13 A shower facility has been provided with the Sixth Form Centre and this will be supplemented by specific locker storage for cycle helmets etc.

3.14 There are also secure motorcycle parking anchors closed to both the entrance and exit barriers – parking is free.

## **4. Targets**

4.1 The Sixth Form Centre will review the travel characteristics of the new staff and students through a survey within 3/4 months of the opening of the Centre to provide baseline data to work from and to set targets going forward to minimise single occupancy car journeys and increase the proportion of walking, cycling, public transport and car sharing modes.

4.2 The Travel Plan will be reviewed annually, so that any targets set can be re-evaluated and appropriate improvements made. The Travel Plan will therefore be updated annually as part of the ongoing evolution of the Travel Plan process.

4.3 The setting of specific baselines against which targets will be monitored will be based on the baseline travel surveys anticipated to be taken in 2023 once the Sixth Form Centre opens and the targets will need to be SMART (Site specific, Measurable, Achievable, Realistic and Time related).

4.4 Examples of Staff and Student survey forms are attached as **Appendix C**

## **Proposed Targets**

4.5 The provisional targets (subject to the survey results) for the Travel Plan are detailed below.

### **Target 1**

*The Travel Plan will promote the opportunities and benefits of sustainable modes of travel, with the aim to achieve a 20% reduction in the single occupancy vehicle car driver model share for staff, within five years of the occupation.*

4.6 The number of single occupancy car trips will be reduced by 20% from the initial travel survey. It is recognised that due to the nature of work the staff undertake, the wider catchment area and the items that they have to take to/from work (i.e. marking, books etc.) certain modes of transport may not be feasible for them to use. The focus will therefore be on modes of travel that can be achieved.

4.7 The model shift will be measured and assessed through the monitoring phase of the Travel Plan and reported by the Director of Estates & Facilities within an annual report.

### **Target 2**

*The Sixth Form Centre will promote the opportunities and benefits of sustainable modes of travel, with the aim to achieve a 20% reduction in the single occupancy vehicle car driver model share for the parents/guardians/carers of students, within five years of occupation.*

4.8 The number of single occupancy car trips will be reduced by 20% from the initial travel survey. The 20% reduction will be complimented by an increase in the proportion of walking/cycling/public transport and car sharing travel modes.

4.9 The model shift will be measured and assessed through the monitoring phase of the Travel Plan and reported by the Director of Estates & Facilities within an annual report.

### **Target 3**

*The Sixth Form Centre will have 100% Travel Plan awareness for staff and students.*

4.10 Every member of staff and all students are to be made aware of the objectives of the Travel Plan and be advised on alternative travel options.

4.11 This will be achieved through the travel information boards, information on the Sixth Form Centre website along with promotional activities. The full details of these measures are provided in **Section 5**.

4.12 This will be measured by the annual travel survey questionnaire that the staff and students will complete as part of the monitoring process and reported within the yearly report.

### **Target 4**

*Promotion of the alternative modes of transport to the private car that are available to staff and students.*

4.13 Every member of staff and all students are to be made aware of the alternative modes of transport to the private car that are available.

- 4.14 This will be achieved through the travel information displayed throughout the Centre, information on the Sixth Form Centre website along with any promotional activities.
- 4.15 This will be measured by the annual travel survey questionnaire that the staff and students will complete as part of the monitoring process and will be reported within the annual report

## **5. Measures & Incentives**

- 5.1 This Travel Plan will promote the use of sustainable travel modes and help to reduce car dependency, to achieve the targets detailed in **Section 4** through a number of measures and incentives.
- 5.2 These measures to focus on providing staff and students with the appropriate information to allow them to take ownership and make informed decisions about their travel choices. However, this promotion will need to be undertaken in a sensitive manner, so that it is not viewed as a mandatory requirement but rather an information process; this will allow them to make educated decisions on their selected transport mode, whilst highlighting the benefits of alternatives to the private motor car.
- 5.3 The measures relate to the potential for reducing the need to travel, and where travel is necessary, promoting and increasing travel by walking, cycling, public transport and car sharing, amongst all staff and students.
- 5.4 The Sixth Form Centre will be committed to the Travel Plan and will ensure that it gets senior management support in order to implement the measures detailed below throughout the Centre.

### **Travel Plan Co-ordination**

- 5.5 The general day-to-day requirements Travel Plan will be undertaken by the Director of Estates & Facilities and the Estates Team. The duties will include:
- Promotion of the 'green transport' credentials of the Sixth Form Centre to staff and students;
  - Effective marketing and awareness raising (internally and externally);
  - Acting as point of contact for staff and students;
  - Setting up a Travel Plan Working Group to meet termly;
  - Undertaking the monitoring and data collection to produce an annual summary report;
  - Take a key role in the review of the Travel Plan;
  - Ensure information is up to date, liaising with internal departments and external bodies;
  - Publish the results of the annual review and forthcoming events.
- 5.6 The Working Group will be a forum for discussion on the recommended initiatives of the Travel Plan; and the development of new initiatives which will be borne from the group discussions and ongoing monitoring, as the Travel Plan evolves.
- 5.7 The Working Group will comprise of a cross section of people ranging from senior management, governors, staff and students and Shopping Centre management

- 5.8 To ensure the continuation of the Travel Plan in the long term, measures will be reviewed and updated as required. This will ensure effective measures are promoted, less effective measures are stopped or improved and new measures are implemented as and when required.

### **Design**

- 5.9 The following were included when considering the location of the Sixth Form Centre and the redevelopment design to help facilitate model shift:
- The existing provision of established pedestrian/cycle routes into the Shopping Centre that will connect the Sixth Form Centre with the existing facilities in the area;
  - Staff and students will be able to store cycles within safe, secure covered parking adjacent to the new Sixth Form Centre in Market Walk;
  - The location of nearby bus stops within easy walking distance as is the railway station.

### **Car Sharing**

- 5.10 The Sixth Form Centre will investigate how the use of national car sharing websites along with an internal car share database could be used and promoted to staff. National databases include:
- [www.liftshare.com/uk](http://www.liftshare.com/uk)
  - [www.gocarshare.com](http://www.gocarshare.com)

- 5.11 The sites match users with potential partners as a driver or passenger. Once matched, users can choose to car share as little or often as they like. The benefits of the scheme will be promoted to staff through the Travel Plan:
- Find drivers and passengers on-line;
  - Reduce the costs of fuel and parking;
  - Choose parameters to define the kind of person that the user wants to share with;
  - Cut congestion and pollution;
  - Reduce the stress of driving;
  - Access a variety of other travel information.

- 5.12 The benefits of car sharing for student transport can also be communicated to parents/guardians/carers as an effective means of reducing vehicle travel to and from the Sixth Form Centre and also sharing the responsibility throughout the week. It is envisaged that actual arrangements for individual students will be arranged informally between parents/guardians/carers typically through family or friend groups.

### **Public Transport**

- 5.13 Measures to promote the use of public transport will include:
- Up-to-date public transport timetables, bus maps and ticket information will be disseminated to staff/students through notice boards in prominent locations, and the Sixth Form Centres website;
  - The information will be updated regularly
  - Links to public transport information will also be included on the Sixth Form Centre's website and notice boards.
  - The Bedford College Group which the new Sixth Form Centre is part of – offers travel bursaries to help pay for transport for eligible students who need financial support.

## **Cycle and Walking**

- 5.14 The Travel Plan will adopt a range of measures which could (but not limited to) include some of the following:
- Secure cycle parking will be provided on site with 36 spaces to be provided initially with room for further spaces to be provided as demand dictates;
  - Walking and cycling maps will be disseminated through the Sixth Form Centre and website;
  - Investigate cycling proficiency training, such as Bikeability;
  - Investigate offering the cycle to work scheme to staff. The scheme allows employees to spend on bikes and equipment, tax-free, potentially making a saving on the overall value;
  - Active Travel Week - a week in which active journeys to the Sixth Form Centre are promoted;
  - The Sixth Form Centre will investigate participating in The Big Pedal Walk and Wheel. The Big Pedal is the UK's largest inter-school cycling and scooting challenge that inspires students, staff and parents to choose two wheels for their journey to school. This is run by Sustrans ([www.bigpedal.org.uk](http://www.bigpedal.org.uk)) and has a wide range of resources;
  - The Sixth Form Centre will investigate participating in Walking Week or Walking Wednesdays – students will be given a card on which they can record the number of minutes/steps that they have walked that week. At the end of the week, cards will be collected ready for a prize draw;
  - Introduce a whole school 'Sustainable Transport Challenge' to track how students travel to school each day for a set period of time during each term. This can be made into a competition.

## **Communication and Marketing**

- 5.15 The Travel Plan will be promoted to both staff and students to help disseminate the information, measures and successes throughout the Sixth Form Centre. Measures will include:
- Promotion through notice boards;
  - Sixth Form Centre website; Newsletters (include STP updates, successes and tips);
  - To promote national walk and cycle to work/school weeks;
  - Investigate a 'no car day' once a year;
  - To facilitate continued promotion and awareness raising, the Director of Estates & Facilities and the Estates Team will act as a point of contact for all staff and students requiring information e.g. on local transport facilities.
  - To enable staff and students to communicate any ideas they would like to put forward, to enhance the sustainable travel choices available.

## **Promotion of Modeshift STARS.**

- 5.16 This is the national school's awards scheme that has been established to recognise schools that have demonstrated excellence in supporting cycling, walking and other forms of sustainable travel.

- 5.17 The scheme encourages schools across the country to join in a major effort to increase levels of sustainable and active travel in order to improve the health and well-being of children and young people.
- 5.18 Every school in England can participate in Modeshift STARS for free. On completion of an application for Modeshift STARS, schools will automatically have a brand new national standard Travel Plan.
- 5.19 The Sixth Form Centre will be registered with this.
- 5.20 There are a number of online courses the website provides along with assemblies and classroom sessions that can be used to promote the Travel Plan.

## **6. Implementation & Monitoring**

### **Implementation**

- 6.1 The Director Of Estates & Facilities will be responsible for introducing the Travel Plan to students and staff.

### **Monitoring**

- 6.2 Comprehensive travel surveys of both Staff and Students are fundamental for the completion and ongoing success of the Travel Plan.
- 6.3 The travel surveys would be undertaken in a set month on an annual basis. The survey will be undertaken by all staff and students to maximise returns. Example surveys are attached at **Appendix C** for reference.
- 6.4 The content of the surveys will be used to:
- Monitor the targets;
  - Show the number and percentage of people travelling by each mode;
  - Highlight the number of single occupancy car users which will act as a major factor in target setting;
  - Allow year-on-year comparisons to be made when undertaking annual Travel Plan reviews and updates;
  - Enable model share targets to be determined;
  - Determine the barriers and motivations relating to the uptake of sustainable modes of transport;
  - Uptake acceptability of any measures and incentives proposed in the Travel Plan; Help identify any further measures that need to be investigated and proposed.
- 6.5 Postcode data collected in conjunction with the above is also a useful tool in determining the realistic potential for model shift.
- 6.6 The information obtained from the initial survey will provide baseline data from which to update the model shifts and set objectives and targets for the Travel Plan.

- 6.7 The Director of Estates & Facilities will collate and summarise the results of the travel surveys, in Annual Monitoring Reports for submission to Bedford College Executive and Governors. The concise report will include the annual survey results and analysis of trends against previous years. From this, the targets would be amended/agreed and any further measures introduced following feedback from the surveys.
- 6.8 The annual monitoring reports would be made available to staff and students. This will be via a digital copy and published on the Sixth Form Centre’s website. This is important so that individuals can see how their travel choices fit into the overall Travel Plan.

## 7. Sustainable Travel Measures

### Overview

- 7.1 To provide an accurate strategy for the implementation of the Travel Plan, various (short, medium and long-term) timed measures to be introduced following the opening of the new Sixth Form Centre.
- 7.2 **Short-term** measures refer to those which will be implemented within 3 months of the opening of the new Sixth Form Centre. **Medium-term** measures are identifiable as those which can be completed after 3 months and within a year. **Long-term measures** are those which will take more than one year to complete.

### Action Plan – Initiatives and Timescales

- 7.3 The table below sets out the Indicative Action Plan that will be followed. The Indicative Action Plan details the required actions or implementing the Travel Plan and also illustrates when each measure should be completed.

Action	Timescale	Measure
Prepare initial Travel Plan for the opening of the new Sixth Form Centre	Opening of Sixth Form Centre – September 2023	Short Term
Agree marketing materials to promote sustainable transport to the Sixth Form Centre	Opening of Sixth Form Centre – September 2023	
Agree initial content for the staff and student travel survey	Opening of Sixth Form Centre – September 2023	Short Term
Undertake Travel survey questionnaires	Three months after opening of the Sixth Form Centre – December. Then annually thereafter.	Short Term/Long Term
Report the findings of the initial staff and student travel survey questionnaires	Within one month of the survey return. Then annually thereafter.	Medium/Long Term
Review Travel Plan targets and measures and	Following review - update plan as required	Medium/Long Term

Provide advice to staff, students and parents on travel planning matters	Ad-hoc basis as maybe required	Long Term
--	--------------------------------	-----------

**Table 7.1: Indicative Action Plan**

7.4 As with all elements of the travel planning process, this indicative Action Plan is not to be considered to be prescriptive and accordingly flexibility should be exercised to ensure that the STP benefits all user groups and remains relevant throughout its implementation.

### Summary

7.5 It is envisaged that the Indicative Action Plan will be implemented and reviewed annually as part of the ongoing monitoring process.

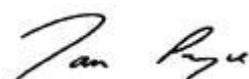
## 8. Approval

8.1 The following confirm the Sixth Form Centre management have read and approved the contents of this Travel Plan. By signing this document, the Sixth Form Centre is committing itself to make every effort to resolve issues and implement the actions identified.

- Group Director of Sixth Form
  - Helen Smith
  - [hsmith@bedford.ac.uk](mailto:hsmith@bedford.ac.uk)



- CEO Bedford College Group
  - Ian Pryce
  - [ipryce@bedford.ac.uk](mailto:ipryce@bedford.ac.uk)



- Deputy CEO Bedford College Group
  - Pat Jones
  - [pjones@bedford.ac.uk](mailto:pjones@bedford.ac.uk)



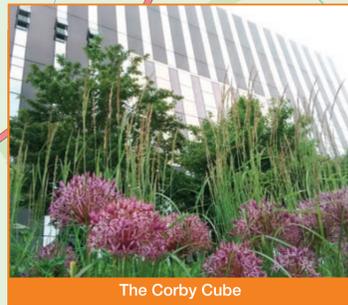
- Director of Estates & Facilities
  - Diane Gamble
  - [dgamble@bedford.ac.uk](mailto:dgamble@bedford.ac.uk)



## 9. Appendices

# **APPENDIX A**

## **Corby Cycle Map**



The Corby Cube



Cycling fun with friends



Cycling in Corby

# Corby Cycle Network

- Key**
- Roads that are normally hazardous for cyclists, but experienced adult highway users may find them useful especially in quiet periods.
  - Busy principal roads with high speeds, HVGs, and complex junctions. Suitable for highly skilled commuting cyclists.
  - Busy roads mostly lower speeds, some complicated traffic movements. A medium to high level of skill required for trouble-free cycling.
  - Through routes with moderate traffic and usually low speeds, but often turning and parking movements. Well trained school children should cope.
  - Quiet roads with low traffic speed and volume. Suitable for all cyclists behaving responsibly if they have some training.
  - Pedestrianised street.
  - Track or private road where cycling may not be allowed without permission.
  - Cycle track, path or bridleway with tarmac or stone all weather surface.
  - Bridleway or other path with soft surface. May be unsuitable for cycling, especially on a road bike, in wet weather.
  - Footpath, unsuitable for cycling.
  - One-way street.
- Please note:** The existence of any cycle tracks on this map does not automatically mean that cycling is permitted on that route.

Residential	Employment	Retail	Open areas
Bike Shop	Cycle parking	Tourist Info	
Dentist	Fire Station	Place of Worship	
GP Surgery	Hospital	Post Office	
Leisure Centre	Library	Primary School	
Local Natural Reserve	Other Building	Public showering and changing facilities	
Toucan Crossing	Recycling Centre	Rail Line and Station	
	Scheduled Ancient Monument	Secondary School	

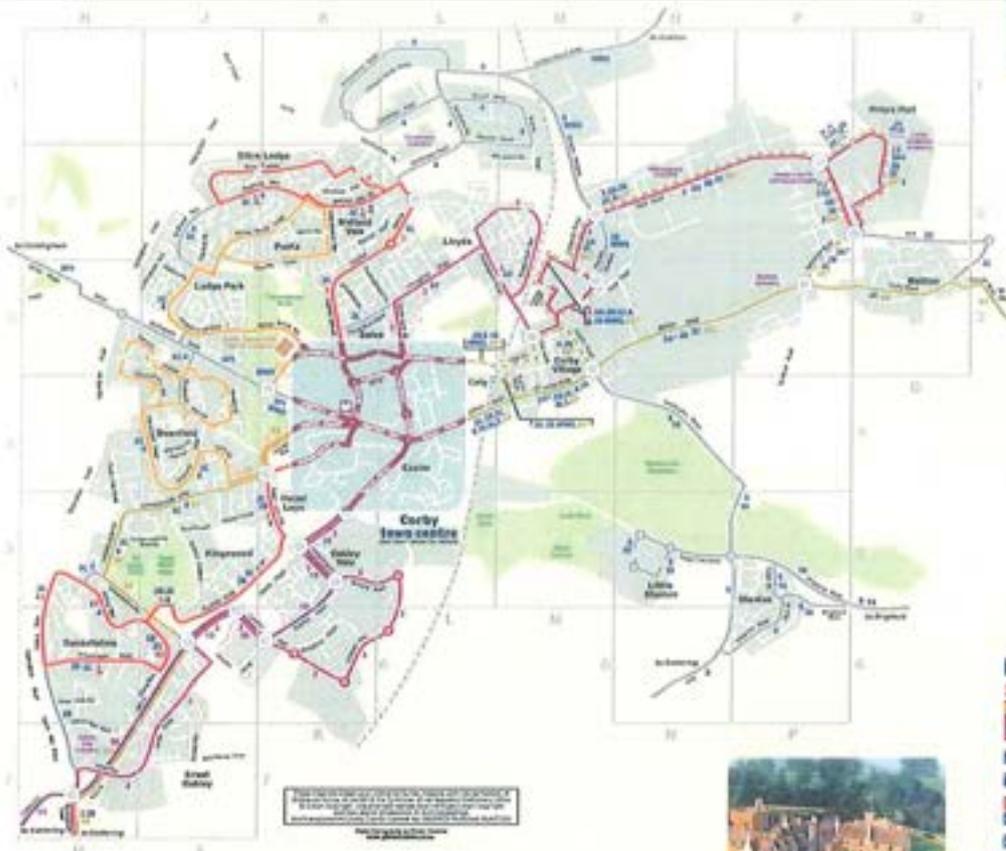
The map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office. © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Northern Ireland County Council 100019331, 2016

## **APPENDIX B**

### **Corby Public Transport Plan**

## public transport in corby

from 26 April 2020

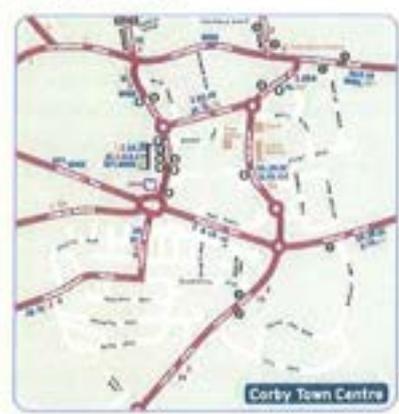


For more information on the routes and timetables, please visit [www.traveline.co.uk](http://www.traveline.co.uk) or call 0871 200 22 33. For more information on the routes and timetables, please visit [www.traveline.co.uk](http://www.traveline.co.uk) or call 0871 200 22 33.



**core bus services**  
The 10 routes shown on this map are the core bus services. They are the most frequent and provide the backbone of the town's public transport network.

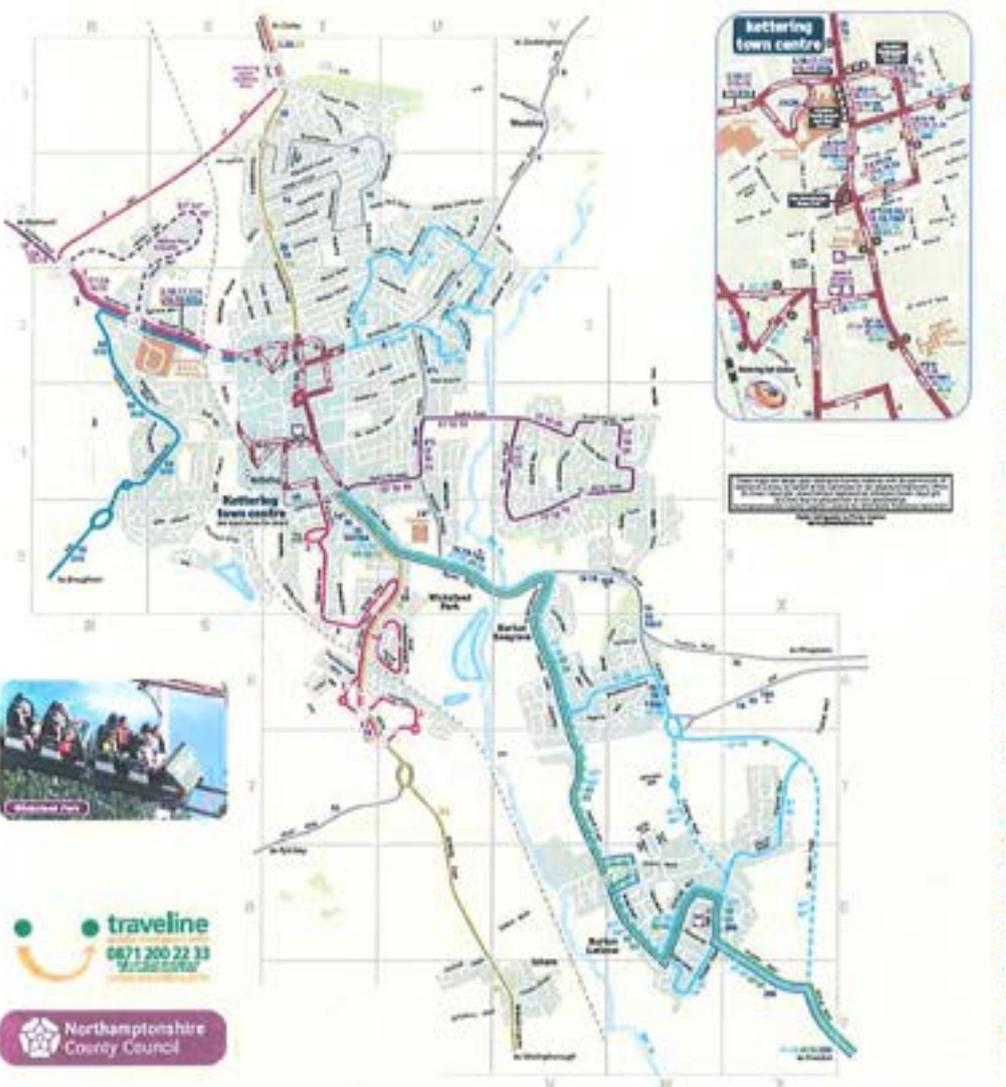
**other bus services**  
The 10 routes shown on this map are the other bus services. They are less frequent and provide additional routes to the core services.



Route	Start	End	Frequency	Notes
1	Corby	Corby	Hourly	Core service
2	Corby	Corby	Hourly	Core service
3	Corby	Corby	Hourly	Core service
4	Corby	Corby	Hourly	Core service
5	Corby	Corby	Hourly	Core service
6	Corby	Corby	Hourly	Core service
7	Corby	Corby	Hourly	Core service
8	Corby	Corby	Hourly	Core service
9	Corby	Corby	Hourly	Core service
10	Corby	Corby	Hourly	Core service

## public transport in kettering

from 26 April 2020



For more information on the routes and timetables, please visit [www.traveline.co.uk](http://www.traveline.co.uk) or call 0871 200 22 33. For more information on the routes and timetables, please visit [www.traveline.co.uk](http://www.traveline.co.uk) or call 0871 200 22 33.

**core bus services**  
The 10 routes shown on this map are the core bus services. They are the most frequent and provide the backbone of the town's public transport network.

**other bus services**  
The 10 routes shown on this map are the other bus services. They are less frequent and provide additional routes to the core services.

Route	Start	End	Frequency	Notes
1	Kettering	Kettering	Hourly	Core service
2	Kettering	Kettering	Hourly	Core service
3	Kettering	Kettering	Hourly	Core service
4	Kettering	Kettering	Hourly	Core service
5	Kettering	Kettering	Hourly	Core service
6	Kettering	Kettering	Hourly	Core service
7	Kettering	Kettering	Hourly	Core service
8	Kettering	Kettering	Hourly	Core service
9	Kettering	Kettering	Hourly	Core service
10	Kettering	Kettering	Hourly	Core service

Route	Start	End	Frequency	Notes
11	Corby	Kettering	Hourly	Core service
12	Corby	Kettering	Hourly	Core service
13	Corby	Kettering	Hourly	Core service
14	Corby	Kettering	Hourly	Core service
15	Corby	Kettering	Hourly	Core service
16	Corby	Kettering	Hourly	Core service
17	Corby	Kettering	Hourly	Core service
18	Corby	Kettering	Hourly	Core service
19	Corby	Kettering	Hourly	Core service
20	Corby	Kettering	Hourly	Core service



**traveline**  
0871 200 22 33  
www.traveline.co.uk

Northamptonshire County Council

## **APPENDIX C**

### **Staff and Student Travel Survey Questionnaires**

## Staff Travel Survey Form

The Bedford College Group are looking at how staff access the Corby Sixth Form and what improvements if any they can make to make it easier and more sustainable.

Please review and answer fully the questions 1 to 9 below:

### 1. What is your postcode?

### 2. How far do you travel (one way)?

Less than 1 mile

Less than 2 miles

Less than 5 miles

Over 5 miles

### 3. What mode of transport do you currently use?

Car

Please delete as appropriate

Petrol/Diesel/Electric

Bus

Walk

Rail

Taxi

### 4. What mode of transport would you use if your first choice was unavailable?

### 5. If you do not already do so, what would encourage you to cycle to work?

Secure Cycle Storage

Owning a bike/use of a bike

Further Shower Facilities

Being more confident riding on the road

Incentives to cycle

Other – please state

### 6. If you do not already do so, what would make you consider walking to work?

### 7. If you drive to work, would you consider joining a car share scheme?

Yes, possibly

No

8. Do you have any ideas for improving journeys to Corby Sixth Form?

9. The Bedford College Group is working to make journeys to and from its sites safer and more sustainable. Would you consider joining a Travel Plan Working Group.

Yes, possibly

No

*Thank you for completing this questionnaire*

## Student Travel Survey Form

<b>Year Group</b>	
<b>Class</b>	
<b>Date</b>	

The Bedford College Group are looking at how students access the Corby Sixth Form Centre and what improvements if any they can make to make it easier and more sustainable.

There are two questions for you to consider below:

Mode of Transport	Q1 – How do you currently travel to the centre?	Q2 – How would you like to travel to the centre?
<b>Brought in by Car *</b>		
On your own		
With a sibling		
With another student		
<b>Car driven by you and parked*</b>		
<b>Bus</b>		
<b>Walk</b>		
<b>Rail</b>		
<b>Taxi</b>		
On your own		
With other(s)		
<b>Park &amp; Walk **</b>		

\* Please state whether car is petrol, diesel or electric

\*\* Park & Walk – the walk must be at least 800 metres

<b>Comments</b> – <i>please add any further comments you may have in relation to travel</i>

*Thank you for completing this questionnaire*